

~~CONFIDENTIAL~~

31 JUL 1972

MEMORANDUM FOR: Deputy Director for Support

**SUBJECT : Office of Personnel Report - Week Ending
28 July 1972**

1. Conversions from Staff to Contract: [REDACTED]

Chief, Contract Personnel Division, attended a session at the

[REDACTED] designed to brief the 45 staff employees

selected for conversion to contract status. All but about five of the group were present for the briefing. Although the conversion had been discussed with the employees previously, [REDACTED] led off by explaining to

them the reasons for the conversion, i. e., staff ceiling pressures causing conversion of essential but non-rotatable positions from the staff side to the contract side. He emphasized that in lieu of conversion any one was

free to seek reassignment as a staffer within his career service or elsewhere in the Agency through the Office of Personnel. [REDACTED] then discussed

the special contract arrangement under which they would be employed, stressing the continuing sameness of their present staff rights, privileges and benefits. [REDACTED] Deputy Chief, Compensation and Tax

CLASSIFIED BY 0238-15
EXEMPT FROM GENERAL DECLASSIFICATION
SCHEDULE OF E. O. 11652, EXEMPTION CATEGORY:
§ 5B(1), (2), (3) or (4) (circle one or more)
AUTOMATICALLY DECLASSIFIED ON

~~CONFIDENTIAL~~

CONFIDENTIAL

Division, Office of Finance, finished up the formal presentation, reviewing the financial arrangements in some detail. A majority of the individuals appeared relaxed about the whole matter. However, several male Commo careerists were visibly upset and asked many searching questions. The briefers did their best to assure the group that their jobs and their careers were not in jeopardy and that they were not going to become second-class citizens because of the conversion. The conversion date is set for 19/20 August 1972.

2. Position Management:

a. Preliminary discussions have been held with Office of Communications officials on a proposed reorganization of the Signal Center.

b. The position classification survey of the Office of Training has been suspended temporarily while the assigned classifier recovers from major surgery.

c. A meeting was held with officials of the Graphic Arts Reproduction Branch of Technical Services Division on a proposed increase in rates for certain Graphic Arts positions. No final agreement has been reached.

CONFIDENTIAL

CONFIDENTIAL

d. Preparations are being made for a field survey of European stations beginning in the latter part of September. The survey will be conducted by two teams of two members each and will cover all of the stations in the European area. The four team members will be gone for about six weeks.

3. Initial Housing for Clericals: The Salvation Army has announced the purchase of the Hamilton Hotel at 14th and K Streets. The existing Salvation Army Hotel, The Evangeline, will be phased out and our new clericals will be housed in the Hamilton Hotel. Weekly rates now at the Evangeline are \$30 - \$35 per week. The Hamilton will provide space for about 400 occupants. Rooms will be both single and double and each will have a private bath. It is reasonable to predict that the cost of rooms in the Hamilton will be greater than the cost of rooms in the Evangeline. Occupancy of the Hamilton is expected to be in January/February 1973. This is probably an optimistic estimate. At the present time, the manager of the Evangeline tells us that she is giving preferential treatment to CIA referrals because she likes to deal with us.

4. Co-Op Program: Agency Offices have identified requirements for 23 new Co-Op students for the Winter term. [REDACTED] used these to develop his Fall recruiting schedule. He plans to initially contact four

CONFIDENTIAL

25X1A

CONFIDENTIAL

schools with predominantly minority populations to determine how many requirements we can fill from these institutions. He will then visit the colleges where we have established contacts to fill the remainder of our requirements.

5. Redskin Tickets: The 875 "lucky" winners in the Redskin Ticket drawing have been identified. Letters to each winner will be in the mail this week. However, [REDACTED] applicants will be unhappy because they did not win.

25X9

/s/ Harry B. Fisher

**Harry B. Fisher
Director of Personnel**

Distribution:

- 0 & 2 - Addressee
- 1 - IG
- ✓ - D/Pers Subject
- 1 - D/Pers Chrono

OD/Pers, [REDACTED] dpm (31 Jul 72)

25X1A

CONFIDENTIAL